

## ऑनलाइन आवेदन भरने हेतु निर्देश

निर्देश इस प्रकार है :

टैब	निर्देश
व्यक्तिगत विवरण	<ol style="list-style-type: none"><li>नाम वैध पहचान पत्र के अनुसार होना चाहिए जिसमें पासपोर्ट साइज फोटो जे.पी.ई. प्रारूप में हो जो 80 केबी से अधिक नहीं होनी चाहिए</li><li>आयु का प्रमाण देने वाला दस्तावेज पी.डी.एफ. प्रारूप में हो , जिसकी फाइल का क्विज 50 केबी से अधिक न हो तथा स्पष्ट हो</li><li>तारांकित फील्ड को उम्मीदवार द्वारा भरना अनिवार्य है</li></ol>
संपर्क सूचनाये	आवेदक द्वारा दिया गया पता, पहचान पत्र के अनुसार होना चाहिए
शैक्षिक योग्यताएं	आवेदक यह सुनिश्चित करे की शैक्षिक योग्यता दिखाने वाले दस्तावेज पी.डी.एफ.प्रारूप में हो, जिनका फाइल साइज अधिकतम 01 एम.बी. हो , अंकों को केवल प्रतिशत में दिखाना है, एंट्री करने से पूर्व ही ग्रेड्स को प्रतिशत में बदल लें
अनुभव विवरण	आवेदक यह सुनिश्चित करे की अनुभव प्रमाण पत्र के लिए दिया जाने वाला दस्तावेज पी.डी.एफ. प्रारूप में हो, जिनका फाइल साइज 01 एम.बी. से अधिक न हो
हस्ताक्षर	हस्ताक्षर जे.पी .ई.जी. प्रारूप में हो तथा 80 के.बी. से अधिक न हो



सत्यमेव जयते

### Engagement of Consultants for SFIO

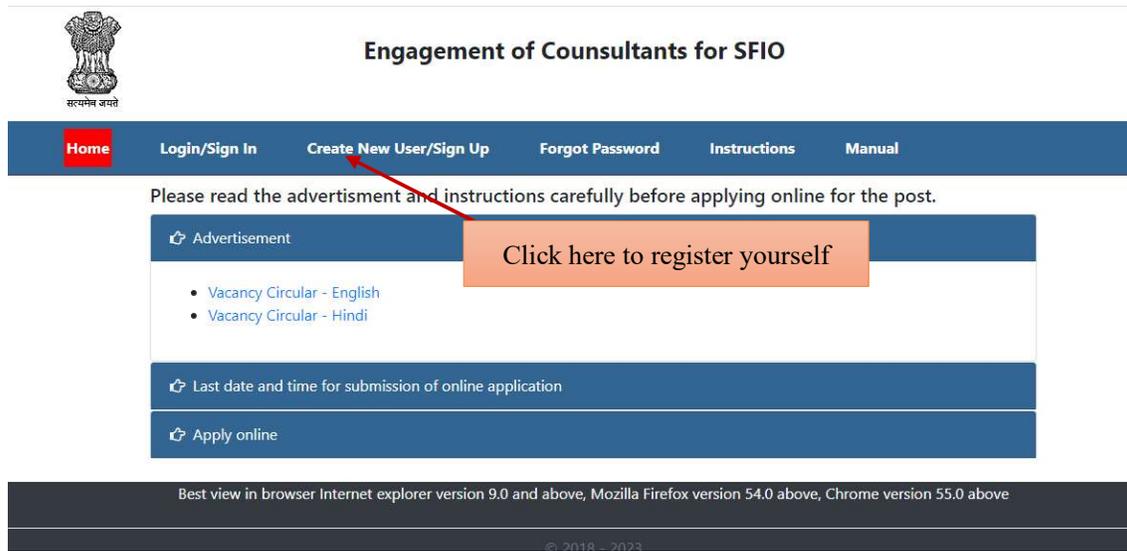
<a href="#">Home</a>	<a href="#">Login/Sign In</a>	<a href="#">Create New User/Sign Up</a>	<a href="#">Forgot Password</a>	<a href="#">Instructions</a>	<a href="#">Manual</a>
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Please read the advertisement and instructions carefully before applying online for the post.

Advertisement	
<ul style="list-style-type: none"><li><a href="#">Vacancy Circular - English</a></li><li><a href="#">Vacancy Circular - Hindi</a></li></ul>	<a href="#">Click here to view notification</a>
Last date and time for submission of online application	
Apply online	

Best view in browser Internet explorer version 9.0 and above, Mozilla Firefox version 54.0 above, Chrome version 55.0 above

## 2. यहाँ दबाएँ (नया यूजर बनाये)



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Home Login/Sign In **Create New User/Sign Up** Forgot Password Instructions Manual

Please read the advertisement and instructions carefully before applying online for the post.

- Advertisement
  - Vacancy Circular - English
  - Vacancy Circular - Hindi
- Last date and time for submission of online application
- Apply online

Best view in browser Internet explorer version 9.0 and above, Mozilla Firefox version 54.0 above, Chrome version 55.0 above

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## 3. नीचे दी गई स्क्रीन के अनुसार व्यक्तिगत विवरण दर्ज करें -



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Home Login/Sign In **Create New User/Sign Up** Forgot Password Instructions Manual

**Create New User / Sign Up**

\* Marked fields are Mandatory to input data

Email Address: \*  
abcd@gmail.com Verify Email

Mobile No.: \*  
9811111111 Verify Mobile No.

Password: \*  
.....

Confirm Password: \*  
.....

Email OTP Code: \*  
123464

Mobile OTP Code: \*  
456321

Security Code: \* 6Pf T8r  
6PPT8r

Submit Cancel

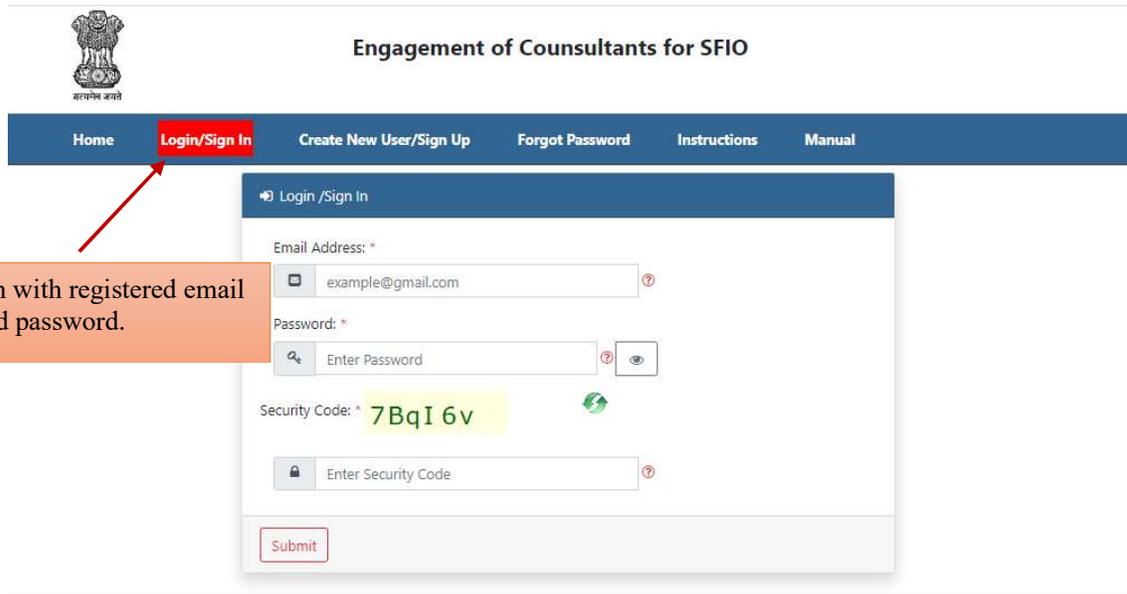
Fill personal details and click submit button

4. व्यक्तिगत विवरण सबमिट करें (OK)



After submitting details then press Ok

5. एक बार प्रोफाइल बन जाने के बाद होम पेज पर वापस जाये और रजिस्टर ईमेल आई.डी. और पासवर्ड के साथ लॉग इन करे -



Login with registered email id and password.

6. ईमेल आई.डी. पासवर्ड, सुरक्षा कोड/ कैप्चा भरे-

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Home Login/Sign In Create New User/Sign Up Forgot Password Instructions Manual

Login /Sign In

Email Address: \*  
[redacted]@gmail.com

Password: \*  
[redacted]

Security Code: \* 7BqI 6v

7BqI6v

Submit

Fill registered email and password then click submit option

7. लॉग इन करने के बाद नीचे दिया गया इंटरफ़ेस दिखाई देगा -

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Logged - In: [redacted]@gmail.com Logout

Home Application form View/Print application form Change Password Instructions Manual

Best view in browser Internet explorer version 9.0 and above, Mozilla Firefox version 54.0 above, Chrome version 55.0 above

System of Corporate Affairs

After login click application form

8. आप जिस पद के लिए योग्य है, उस विकल्प का चयन करें , उस विकल्प का चयन करे और फिर सबमिट विकल्प पर क्लिक करें



## Engagement of Consultants for SFIO

Logged - In: [redacted]@mail.com

[Logout](#)

[Home](#) [Application form](#) [View/Print application form](#) [Change Password](#) [Instructions](#) [Manual](#)

Note: If you want to apply for both the posts you need to apply separately

Note: Special characters like \$,!,@,#,%^,&,\_=\ etc. are not allowed throughout application.

Select Application Post for

- Young Professionals (Law)
- Junior Consultants(Law)
- Senior Consultants(Law)
- Young Professionals (Financial Analysis)
- Junior Consultants(Financial Analysis)
- Senior Consultants(Financial Analysis)
- Young Professionals (Banking)
- Junior Consultants(Banking)
- Senior Consultants(Banking)
- Young Professionals (Admin)
- Junior Consultants(Admin)
- Senior Consultants(Admin)

Select on the options of the post for which you are eligible. And then click submit option

9. कृपया सभी अनिवार्य फील्ड भरें, और इसके बाद कपना विवरण सेव कर ले, फिर नेक्स्ट विकल्प पर क्लिक करें

[Home](#) [Application form](#) [View/Print application form](#) [Change Password](#) [Instructions](#) [Manual](#)

[Profile Details](#) [Educational Qualifications](#) [Income Details](#) [Experience Details](#) [Complete](#)

**Personal Details** \* Marked fields are mandatory to input data

**Applicant Name:**

First Name: \*  Middle Name:  Last Name:

Please upload recent photograph:(max file size 150kb, .jpg, .jpeg format only)

**Father's Name:**

Father's First Name: \*  Middle Name:  Last Name:

Date of Birth: \*   Age:

Please upload age proof:(max file size: 1mb, .pdf format only) \*

PAN/Voter Id/Driving Licence/Passport Number: \*

Please Upload document:(max file size: 1mb, .pdf format only) \*

Domicile: \*  Nationality: \*

**Contact Information**

Mailing Address: \*  State: \*  District: \*

Pin Code: \*  Telephone with STD code/Mobileno:  e-Mail id: \*

Click if Permanent address is same as Mailing Address

Permanent Address: \*  State: \*  District: \*

Pin Code: \*  Telephone with STD code/Mobileno:  e-Mail id: \*

Registered Email Address:  Registered Mobile No:

Please fill in all the mandatory fields. And after that save your details. Then click on next option.

10. कृपया अपनी शैक्षिक योग्यता भरें और सेव कर ले, इसके बाद नेक्स्ट विकल्प पर क्लिक करें

Home Application form View/Print application form Change Password Instructions Manual

Profile Details **Educational Qualifications** Computer Proficiency Experience Details Complete

**Educational Qualifications**

\* Marked fields are mandatory to input data  
(In reverse chronological order)

Name of University / Institute: \*  Country: \*

Degree/Course: \*  Year of Passing: \*  Subject/ Specilization: \*

Percentage: \*  Division/Class: \*

Please Upload Educational Degree/Certificate(max file size:1mb, .pdf format only) \*  No file chosen

S.No	Course	Subject	Name of University/Institute	Country	Year of Passing	Percentage	Division/Class	Document	Delete
1	Master of Public Administration	Public Administration	BNOU	India	2023	52	2nd	View	<input type="button" value="Delete"/>

Please fill your education qualification save your details. Then click on next option.

11. कृपया कंप्यूटर दक्षता का विवरण भरें ,इसके बाद कपना अपना विवरण सेव कर ले, फिर नेक्स्ट विकल्प पर क्लिक करें-

Computer Proficiency

MS WORD \*  
Excellent

MS EXCEL/ Access \*  
Excellent

MS Power Point \*  
Good

Tally \*  
Average

Other expertise  
DST and CCC

Save

<< Back

Next >>

Please fill your computer literacy details and after that save your details. Then click on next option.

12. कृपया कार्य अनुभव का विवरण भरें और सेव कर लें, फिर नेक्स्ट विकल्प पर क्लिक करें

Logout

Home Application form View/Print application form Change Password Instructions Manual

Profile Details Educational Qualifications Computer Proficiency Experience Details Complete

\* Marked fields are Mandatory to input data

Note: Please fill entry for a period and then press "Add more" for subsequent periods, if any

Period from: \*  
06/06/2013

Organization/ Institute: \*  
SFIO

Please upload document in support of case orders:(max file size:1mb, .pdf format only)  
Choose File No file chosen

Period to: \*  
04/10/2023

Nature of Work (Max 50 words): \*  
NA  
Word Count: 1

Specific reasons for leaving (Max 50 words): \*  
NA  
Word Count: 1

Save Above Information/ Add More

<< Back

Next >>

Please fill your work experience and save details. Then click on next option.

13. कृपया अपनी आखिरी तनखाह का विवरण भरें और सेव कर लें, फिर नेक्स्ट विकल्प पर क्लिक करें-

The information below may please be furnished by retired Government/Public Sector Undertakings/autonomous body employees

Date of superannuation: \*  
Enter Date of superannuation

Office/ Organization from which retired (with complete address): \*  
Enter Organization And Address

Last pay drawn details

Basic Pay: \*  
Enter Basic Pay

GP/Level: \*  
GP/Level

DA: \*  
Enter DA

Total: \*  
Enter Total

Basic pension (before commutation): \*  
Basic pension (before commutation)

Please Upload copy of PPO(max file size:1mb, .pdf format only) Choose File No file chosen

Save above details / Add More

S.No	Date of superannuation	Office/ Organization from which retired (with complete address)	Basic Pay	GP/Level	DA	Total	Basic pension (before commutation)	Document	Delete
1	01/01/2023	SPIO	00000	00000	00	000000	000000	View	Delete

Please fill your last salary details and save details. Then click on Next Option.

14. कृपया अपनी विशेषज्ञता/कार्य के बारे में 250 शब्दों का केक अनुच्छेद लिखें, इसके बाद अपना मोबाइल नंबर और ईमेल आई.डी. भरें और आवेदन को सबमिट कर दें-

250 words write up (listing areas of proficiency, special skills and forte and why you consider yourself suitable for the position applied for?)

250 words write up (listing areas of proficiency, special skills and forte and why you consider yourself suitable for the position applied for?)

Extraction of data from MCA21 and other relevant sources and facilitation of the same to the investigation units Segregation and dissemination of Corporate data to assist the investigation process Administration of Complaint Management System CMS Its integration with SPIO21 and Identification of key indicators for segregation of the complaints thereby assisting in disposal of daily complaints at SPIO Management of correspondences received from other Law Enforcement agencies and departments. GBI EP and IT etc. Maintenance of data records of NRAUJ and

Word Count: 136

Save write up

References with Complete details (other than relative)

Name:

Mobile Number:

Email Address:

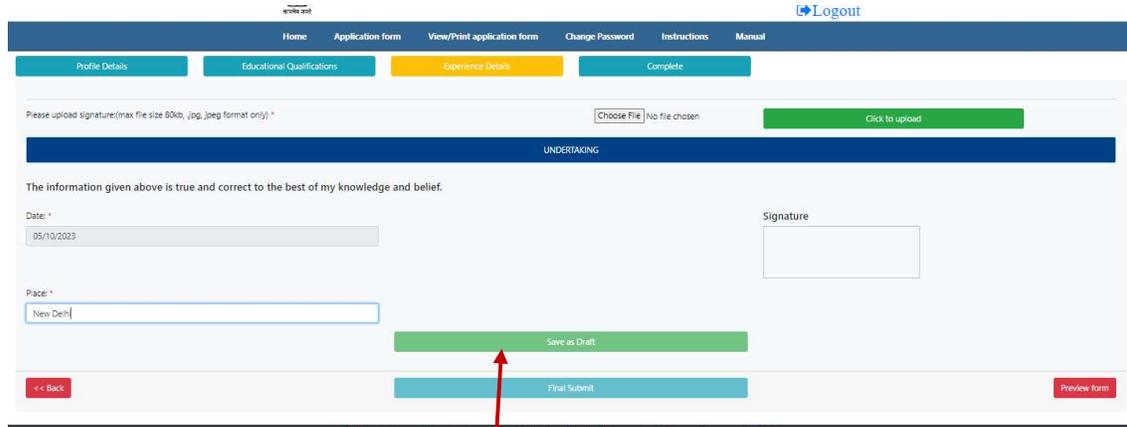
Save/ Add More

S.No	Name	Mobile Number	Email Address	Delete
1	SPIO	<input type="text"/>	<input type="text"/>	Delete
2		9811111111	infosfo@nic.in	Delete

<< Back Next >>

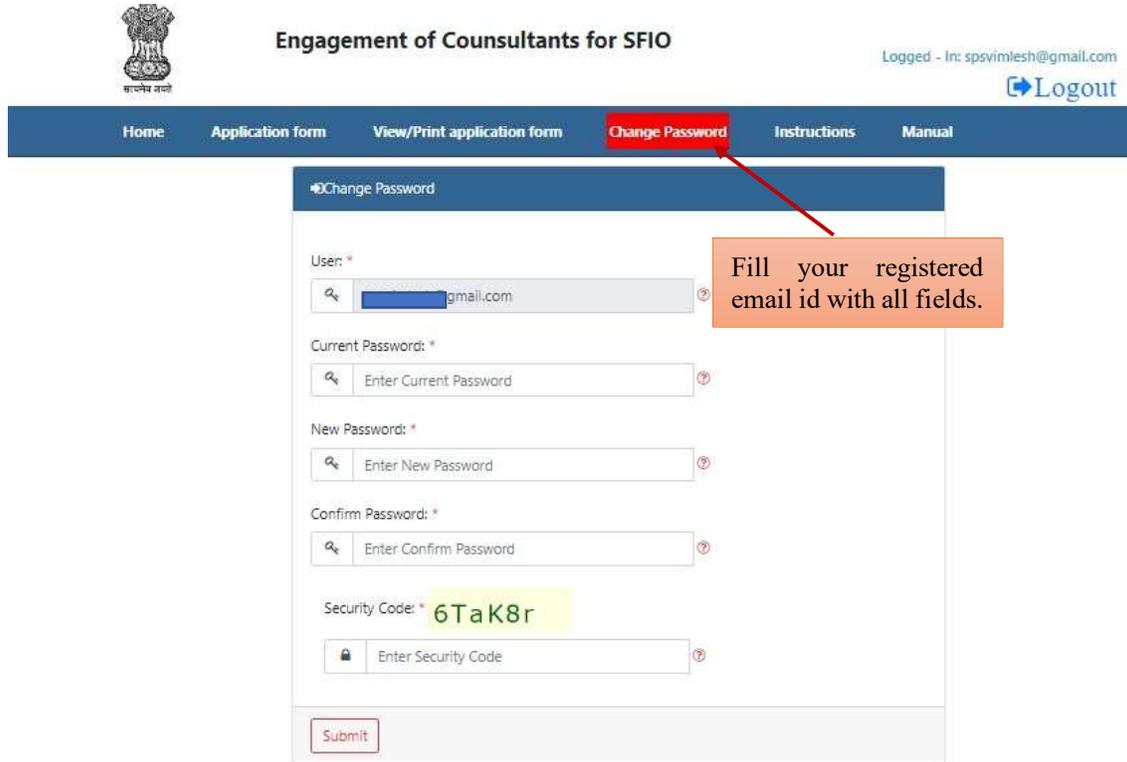
Please write a paragraph of 250 words about your specialty / work. References with Complete details

15. कृपया अपना हस्ताक्षर जे.पी.जी. प्रारूप में दे, अंडरटेकिंग स्वीकार करें (पुर्वोलोकन प्रारूप)



Upload your signature and submit your application.

16. अपना एकाउंट लॉग इन करें और पासवर्ड बदले-



Fill your registered email id with all fields.

17. फॉरगेट पासवर्ड:- इसके बाद रजिस्टर्ड मेल पर एक लिंग आएगा, इस लिंग पर क्लिक करके अपना नया पासवर्ड सेट कर लें

हमारे साथ जुड़ें

Home Login/Sign In Create New User/Sign Up **Forgot Password** Instructions Manual

Forgot Password

Email Address: \*

Security Code: \* 4NoN7w 

Submit

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